

## PERSONAL INFORMATION

Donatella Minelli

Sex F | Date of birth | Nationality Italian

JOB APPLIED FOR  
POSITION  
PREFERRED JOB  
STUDIES APPLIED FOR  
PERSONAL STATEMENT

## WORK EXPERIENCE

Since October 2022

Head of The School of Sport – Sport Impact Directorate

06/09/2013 - today

Head of Educational Activities at the School of Sport – Sport e Salute SpA

Coordinates the Educational activities within the School of Sport - responsible for the implementation of educational projects in the world of CONI (National Sport Federations, Associated Sport Disciplines, Entities of Sport Promotion) both at a technical as well as at a managerial level, with external stakeholders and on the implementation of European projects linked with education.

20/07/2004 – 06/09/2013

Responsible of CONI International Relations Department – Area Olympic Programme

CONI - Italian national Olympic Committee – Olympic Programme Department  
Relations with 205 National Olympic Committees  
Relations with the Organising Committees of Olympic games (OCOGS)

01/03/1991-20/07/1994

Office clerk at CONI – Italian National Olympic Committee

CONI - Italian national Olympic Committee – Study centre and Department of Statistics

- Responsible for the collection of statistical data on sports participation at a European level
- Responsible for Relations with the European organisations and Institutions

Business or sector Sport

## EDUCATION AND TRAINING

[Add separate entries for each course. Start from the most recent.]

Replace with EQF  
(or other) level if  
relevant

2016 - today	Degree course University La Sapienza – Faculty of Political Sciences and International relations -
1982-1983	Specific A/O Levels Pimlico comprehensive School London
1980-1986	Diploma of Higher Education – Commerce I.P.C. Giulio Romano, Rome, Italy

## PERSONAL SKILLS

[Remove any headings left empty.]

Mother tongue(s) Replace with mother tongue(s)

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C2	C2	C2	C2	C2
A/O levels /English proficiency					
French	C1	C1	C1	C1	C1
Spanish	B2	B2	B2	B2	B2
Replace with name of language certificate. Enter level if known.					

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2 Proficient user  
[Common European Framework of Reference for Languages](#)

Communication skills

- good communication skills gained through my experience as responsible of CONI International Relations and in the Educational activities at the School of Sport

Organisational / managerial skills

- leadership (currently directly responsible for a team of 5 people and more generally of the School of Sport staff)

Job-related skills

- good command of office Suite (word processor, presentation software, Online platforms, Excel spread sheets)
- good command of photo and video editing

## Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Independent user	Proficient user	Proficient user	Basic user	Independent user

Levels: Basic user - Independent user - Proficient user

[Digital competences - Self-assessment grid](#)

Driving licence B

## ADDITIONAL INFORMATION

- Publications
  - Presentations
  - Projects
  - Conferences
  - Seminars
  - Honours and awards
  - Memberships
  - References
  - Citations
  - Courses
  - Certifications
- Participation as main speaker to National and International Conferences;
  - Participation to European Projects on Dual Career (GEES project 2015) and National Project funded by Ministry of Labour about Social Inclusion (2020) and Play Conference
  - Participation to IOC seminar on women and Sport, Minsk Belarus 2004;
  - Organised the 2004 International Conference on Sport for All in Rome;
  - Participation as member of the Italian Delegation to the European Olympic Committees general Assemblies;
  - Participation as Official of the Italian Olympic team to several editions of the Olympic games (from Turin 2004 to Sochi 2014)
  - Participation as Official of the Italian team to several editions of the Mediterranean Games (Pescara 2009 and Mersin 2013) and Youth Olympic games in Innsbruck 2012
  - lecturer for the Course on Sports Management, LUISS and LUMSA University